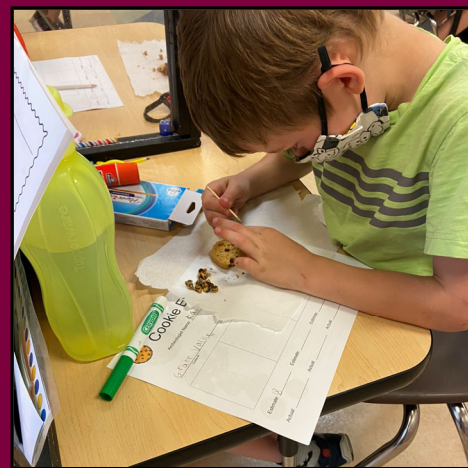
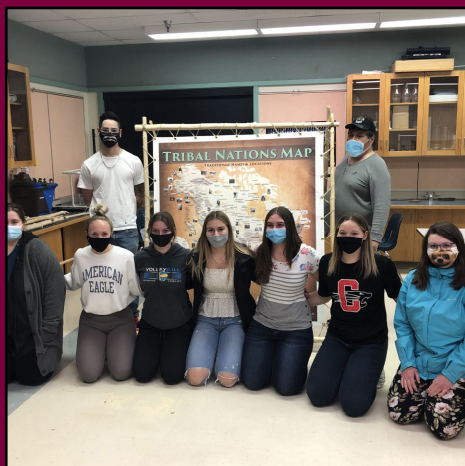


GOOD SPIRIT SCHOOL DIVISION RETURN TO SCHOOL HANDBOOK 2021-22



This plan will be reviewed and updated regularly following the direction of local public health officials.

Updated—January 6, 2022

Adopted from: Saskatoon Public Schools



Table of Contents

| | |
|----|---|
| 3 | Operational Tiers |
| 6 | COVID-19 Information |
| 6 | Safety Precautions in Schools |
| 9 | Mask Guidelines |
| 14 | Curriculum, Instruction and Assessment |
| 16 | Food and Nutrition Programs |
| 17 | Facilities |
| 17 | GSSD Return to School Plan |
| 18 | Appendix A Return to Extra-Curricular Activities & Sport |
| 23 | Appendix B Practical Applied Arts |
| 25 | Appendix C COVID-19 Case Management Process |

OPERATIONAL TIERS

The following tiers have been developed following the directives of the SHA and our Local Medical Health Officer

| Tier 1 | TIER 2 | TIER 3 Current level as of September 17, 2021 | TIER 4 |
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| <p>Safe Attendance</p> <ul style="list-style-type: none"> • Illness in Care <ul style="list-style-type: none"> ◦ An isolation area will be provided & monitored • Students & staff who feel ill are required to stay home • Division will follow the attendance strategy as outlined in the 2021-22 Strategic Plan <p>Personal Protective Equipment (PPE)</p> <ul style="list-style-type: none"> • Recommended for students in PreK to Grade 6 in GSSD schools • Recommended for all students and staff on GSSD buses, 15 passenger vans • Recommended for Daycare and Preschool/Nursery staff and parents when moving about the school • Recommended for students & staff in Before and After school programs • Recommended for all GSEC itinerant staff (Director, Sup't, Consultants, Coaches, Facilities Staff, Professional Service Providers) while in a GSSD school during school operational hours <p>Communications</p> <ul style="list-style-type: none"> • Revisions and updates to the GSSD Return to School Handbook & supporting documents will be shared using multiple modes • Provincial information will be communicated using multiple modes | <p>Safe Attendance</p> <ul style="list-style-type: none"> • Illness in Care <ul style="list-style-type: none"> ◦ An isolation area will be provided & monitored • Students & staff who feel ill are required to stay home • Division will follow the attendance strategy as outlined in the 2021-22 Strategic Plan <p>Personal Protective Equipment (PPE)</p> <ul style="list-style-type: none"> • Required for students in PreK to Grade 6 in GSSD schools • Required for all students and staff on GSSD buses, 15 passenger vans • Required for Daycare and Preschool/Nursery staff and parents when moving about the school • Required for students & staff in Before and After school programs • Required for all GSEC itinerant staff (Director, Sup't, Consultants, Coaches, Facilities Staff, Professional Service Providers) while in a GSSD school during school operational hours <p>Communications</p> <ul style="list-style-type: none"> • Revisions and updates to the GSSD Return to School Handbook & supporting documents will be shared using multiple modes • Provincial information will be communicated using multiple modes | <p>Safe Attendance</p> <ul style="list-style-type: none"> • Illness in Care <ul style="list-style-type: none"> ◦ An isolation area will be provided & monitored • Students & staff who feel ill are required to stay home as outlined by SHA & the LMHO • Division will follow the attendance strategy as outlined in the 2021-22 Strategic Plan <p>Personal Protective Equipment (PPE)</p> <ul style="list-style-type: none"> • Required for all students & staff within the GSSD school or facility as outlined within the Public Health Order • Required for all students and staff on GSSD buses, 15 passenger vans • Required for Daycare and Preschool/Nursery staff and parents when moving about the school • Required for students & staff in Before and After school programs <p>Communications</p> <ul style="list-style-type: none"> • Revisions and updates to the GSSD Return to School Handbook & supporting documents will be shared using multiple modes • Positive case(s) will be communicated to potential close contacts using multiple modes • Regular communication will occur with the LMHO and impacted school staff, administration, and families • Provincial information will be communicated using multiple modes • Regular Education Continuity Planning Meetings will be held with the GSSD Board of Education and Administrative Council | <ul style="list-style-type: none"> • School(s) operate with mandatory remote learning |

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| <p>Safe Transportation</p> <ul style="list-style-type: none"> Continue to assign seats and record seating plans Continue sanitization <p>Safe Access</p> <ul style="list-style-type: none"> Schools operate with full-year, semester or block timetables and administrator determines class sizes Cohorting will not be required <p>Safe Facilities</p> <ul style="list-style-type: none"> Facilities will ensure that heightened sanitary and hygienic practices are in place Adequate soap and sanitizer must be available <p>Safe Classrooms</p> <ul style="list-style-type: none"> Promote appropriate hand hygiene Physical contact will be monitored No Public Health Orders are in place <p>Instruction</p> <ul style="list-style-type: none"> Full Saskatchewan curriculum will be taught Forward facing instruction is not required <p>Assessment</p> <ul style="list-style-type: none"> Provincial exams (departmentals) will be suspended during the 2021-22 year Final exams will be suspended during the 2021-22 year <p>Safe Activities</p> <ul style="list-style-type: none"> Sports, Fitness, Dance, Drama, Band, Choir will continue without restrictions Extra-curricular and Co-curricular activities will continue without restrictions <p>Nutrition Programs</p> <ul style="list-style-type: none"> Students can participate in food preparation when food handling is explicitly taught | <p>Safe Transportation</p> <ul style="list-style-type: none"> Continue to assign seats and record seating plans Continue sanitization <p>Safe Access</p> <ul style="list-style-type: none"> Schools operate with full-year, semester or block timetables and administrator determines class sizes Cohorting will not be required <p>Safe Facilities</p> <ul style="list-style-type: none"> Facilities will ensure that heightened sanitary and hygienic practices are in place Adequate soap and sanitizer must be available <p>Safe Classrooms</p> <ul style="list-style-type: none"> Promote appropriate hand hygiene Physical contact will be monitored No Public Health Orders are in place <p>Instruction</p> <ul style="list-style-type: none"> Full Saskatchewan curriculum will be taught Forward facing instruction is not required <p>Assessment</p> <ul style="list-style-type: none"> Provincial exams (departmentals) will be suspended during the 2021-22 year Final exams will be suspended during the 2021-22 year <p>Safe Activities</p> <ul style="list-style-type: none"> Sports, Fitness, Dance, Drama, Band, Choir will continue without restrictions Extra-curricular and Co-curricular activities will continue without restrictions <p>Nutrition Programs</p> <ul style="list-style-type: none"> Students can participate in food preparation when food handling is explicitly taught Safe eating practices are encouraged | <p>Safe Transportation</p> <ul style="list-style-type: none"> Continue to assign seats and record seating plans Continue sanitization <p>Safe Access</p> <ul style="list-style-type: none"> Schools operate with full-year, semester or block timetables and administrator determines class sizes Cohorting may be encouraged within impacted school(s) for a define period Possible limits may be placed on mass gatherings for a defined period as directed by the LMHO Possible limits to school accessibility for parents and community groups for a defined period as directed by the LMHO <p>Safe Facilities</p> <ul style="list-style-type: none"> Facilities will ensure that heightened sanitary and hygienic practices are in place Adequate soap and sanitizer must be available <p>Safe Classrooms</p> <ul style="list-style-type: none"> Promote appropriate hand hygiene Physical contact may be limited for a defined period Adherence to Public Health Orders <p>Instruction</p> <ul style="list-style-type: none"> Full Saskatchewan curriculum will be taught Forward facing instruction may be encouraged <p>Assessment</p> <p>Provincial exams (departmentals) will be suspended during the 2021-22 year</p> <p>Final exams will be suspended during the 2021-22 year</p> <p>Safe Activities</p> <ul style="list-style-type: none"> Sports, Fitness, Dance, Drama, Band, Choir will resume with possible exemptions as outlined in the Public Health Order | |
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|---|---|---|--|
| <ul style="list-style-type: none">• Safe eating practices are encouraged <p>Safe Alternatives</p> <ul style="list-style-type: none">• The Division will provide remote learning opportunities through the GSSD Digital Learning School <p>Self-Testing</p> <p>Provincially targeted schools (KCI & VIC) will be provided with self-assessment kits for families and staff usage</p> | <p>Safe Alternatives</p> <ul style="list-style-type: none">• The Division will provide remote learning opportunities through the GSSD Digital Learning School <p>Self-Testing</p> <ul style="list-style-type: none">• Provincially targeted schools (KCI & VIC) will be provided with self-assessment kits for families and staff usage | <ul style="list-style-type: none">• Extra-curricular and Co-curricular activities will resume with possible exemptions as outlined in the Public Health Order <p>Nutrition Programs</p> <ul style="list-style-type: none">• Students can participate in food preparation when food handling is explicitly taught• Safe eating practices are encouraged <p>Safe Alternatives</p> <ul style="list-style-type: none">• School(s) may operate with both face-to-face and synchronous online instruction delivery for a defined period <p>Self-Testing</p> <ul style="list-style-type: none">• Provincially targeted schools (KCI & VIC) will be provided with self-assessment kits for families and staff usage• Self-assessment kits for school staff may be provided for usage during a defined period | |
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COVID-19 INFORMATION

COVID-19 is a virus that spreads through close person-to-person contact. The infection transmits via coughing and sneezing (droplet transmission). It can also be spread by touching surfaces with the virus on it then touching your mouth, nose, or eyes before washing your hands.

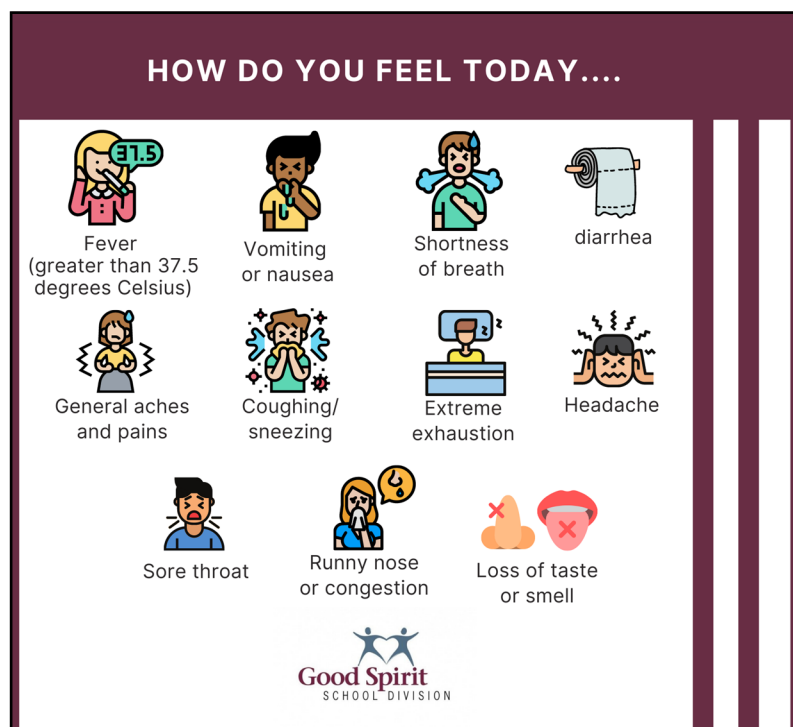
Symptoms of COVID-19 are like other respiratory illnesses, including the flu and common cold. Common symptoms may include one or more of the following:

- Fever.
- Cough.
- Headaches.
- Aches and pains.
- Sore throat.
- Chills.
- Runny nose.
- Loss of sense of taste or smell; and,
- Shortness of breath or difficulty breathing.

Safety Precautions in Schools

PRESCREENING

Daily self-screening and monitoring symptoms is important for controlling transmission of the virus. Students and staff members must do a daily personal screening check before school to ensure they are feeling well. All current Public Health Orders will be followed related to self-monitoring and self-isolation in the event of COVID-19 infection.



PREPARING FOR AN ILL STUDENT

Parents and caregivers should have a plan in place in the event their child needs to be picked up early from school due to illness (this is dependent on the age of the child). Please ensure contact information is up to date with the school.

IF A STUDENT IS SICK

If a student is experiencing cold or flu-like symptoms (fever, cough, headaches, aches and pains, sore throat, chills, runny nose, loss of taste or smell, shortness of breath or difficulty breathing, they must not attend school. If symptoms persist, parents/caregivers should contact HealthLine 811 for directions.

Student can return to school once they are symptom-free for 48 hours.

IF A STUDENT BECOMES SICK AT SCHOOL

If a student is showing symptoms, they will be taken to a separate area and provided with a medical mask until they can be picked up. Students will be supervised in this area.

The student's parents or caregivers will be contacted and must pick up the student (dependent on the age of the child). A Care Card will be provided to the student or caregiver.

School staff will not transport the student home. After the student has left the building, the space will be cleaned and disinfected (following GSSD cleaning protocols).

IF THERE IS A COVID-19 CASE AT SCHOOL

The school may be notified of a positive case of COVID-19 by a parent/guardian or a staff member.

Because of the information and Protection of Privacy Act (LAFOIP), Good Spirit will not be

sharing names or health information of students and staff.

The school and GSSD will follow the Case Management Process (Refer to Appendix). .

According to the most recent [Public Health Orders](#), students who are close contacts must follow the directive outlined below.

If a student is **unvaccinated or not fully vaccinated**:

- self-isolate for 10 days from last exposure. However, they may leave isolation only for the purpose of attending in-class learning, but must isolate from all extra-curricular activities and outings.
 - ◇ This exemption does NOT apply to students who are or who become a close contact of an individual with COVID-19 due to an exposure in the household. Students exposed to a case within their household must remain in isolation for 10 days from the last exposure and are not allowed to attend school until their isolation period is complete.
- monitor for symptoms for 10 days from last exposure.
- get tested if not fully vaccinated or if symptoms develop.

If student is **fully vaccinated**:

- Student is allowed to be in school regardless of location of exposure.
- Student may continue to participate in extra-curricular activities.
 - ◇ Student will be required to provide proof of vaccination in order to participate in extra-curricular activities.

Please Wash Your Hands!



1 Wet hands with running water.



2 Apply soap and scrub palms, backs of hands, wrists, between fingers and under nails.



3 Scrub for at least 20 seconds.



4 Rinse thoroughly under running water.



5 Dry hands with a single use towel.



6 Use the towel to turn off the faucet.

HYGIENE

Proper hand hygiene is a key element to reducing the spread of illness. Students will be taught and expected to follow proper hand hygiene. This includes washing hands with soap and water for at least 20 seconds and the frequent use of hand sanitizer. Visual instructions for proper hand washing will be displayed beside every sink.

Hand sanitizer will be available at all entrances and in every classroom. Students are encouraged to bring their own bottle of hand sanitizer.

There will be numerous prompts to wash hands or use hand sanitizer throughout the day, such as when first entering the building, entering the classroom, or immediately before and after recess.





Mask Guidelines

- All Prekindergarten/PPEP to Grade 12 students and all GSSD staff, are required to wear a mask indoors, except when eating/drinking or during a mask break as per current Public Health Orders.
- All visitors in all schools are required to wear a mask indoors.
- Masks **may be** required during the instructional components of the physical education classes, at the discretion of the teacher.
- All students and staff are required to wear masks while using GSSD transportation. No guest ridership will be allowed.
- Students are encouraged to bring their own masks. Triple-layer masks are recommended. Bandanas and gaiter masks are not appropriate face coverings.
- Staff members will be able to remove their masks when students are not present.
- Bus drivers will be able to remove their masks when students are not on the bus.
- Medical-grade disposable masks are available for students and visitors at the school.
- In some situations, wearing a mask may not be possible for a student. In these instances, school staff members will work with parents/caregivers to consider accommodations. More information can be found on the [CDC website](#).
- More information about the proper usage of masks or face coverings is available from the [Public Health Agency of Canada](#).

Saskatchewan Human Rights Code

It is not a violation of the Saskatchewan Human Rights Code to require a student to wear a mask. If, however, an individual is unable to wear a mask because of medical reasons, the student or staff member must be accommodated.

Individual Cannot Wear a Mask for Medical Reasons

Wearing masks may not be possible in every situation or for some people. In some situations, wearing a mask may exacerbate a physical or mental health condition, lead to a medical emergency, or introduce significant safety concerns.

Masks should not be worn by:

- Anyone who has trouble breathing; or,
- Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

For students unable to wear a mask due to a medical reason, the family will obtain medical documentation and work with the school to create an accommodation plan. If there is already medical information on file specific to exemption from wearing a mask, further medical information may not be required. The Student Services Department will meet with families to develop a medical safety plan.

Staff that are unable to wear a mask due to a medical reason, the individual will work with Human Resources to determine an accommodation.

How to Wear a Mask



Wash or sanitize your hands

Make sure your mask is clean and dry



Handle mask by the loops and cover chin and nose

Pull loops around ears



Don't touch your mask



How to Remove a Mask

Lift the ear loops off



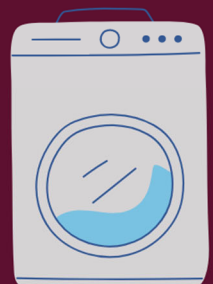
Pull the mask away and fold it

Don't touch your eyes, nose, and mouth



Wash and sanitize your hands

Wash mask before wearing another day



VACCINATIONS

Safe and effective vaccines are readily available in Saskatchewan for age-eligible persons (i.e., persons age 5 and above).

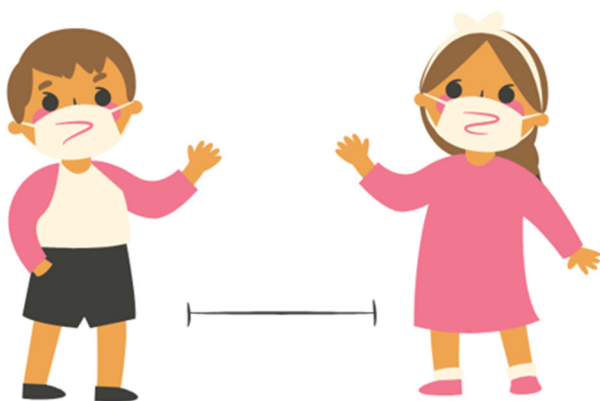
Public Health strongly recommends that every eligible person in Saskatchewan receive a completed vaccine series, as this is one of the most effective ways to protect ourselves and our community from COVID-19. Booster shots or third doses have also been made available for those who are eligible.



PHYSICAL DISTANCING

With students – especially young children – maintaining physical distance is challenging. Schools will encourage physical distancing when possible. Based on local context, schools may use partitions for small group activities and enhance social distancing.

School staff may choose to continue the practice of staggered entrance and exit times, recess times or use separate entrances.



STUDENT GROUPING

As much as possible, student groups will remain consistent in schools to limit the number of student interactions during the school day.

LARGE GATHERINGS

Events such as Remembrance Day and Christmas Concerts may be planned for students and staff to attend. No external audiences (parents/community members) with the exception of guest speakers, are allowed. Arrange for families/guests to join virtually (e.g. live-stream through Teams). Enhanced measures will be planned for year end events like graduation ceremonies.

LIMITED SHARED MATERIALS

All students will be responsible for their own school supplies. Sharing of student personal items such as electronic devices, writing instruments, supplies, and food will be discouraged.

Sharing toys, manipulatives, and shared play stations is permitted, provided good hand hygiene is practiced before and after use.

WASHROOMS

Cleaning and sanitization will continue to be a priority.

Visual instructions for proper hand washing will be displayed by every sink.



LOCKERS

Locker usage will be based on local context and factors such as grade configurations of the school, the ability to social distance, the ability to control congregation at lockers, and school layouts. Decisions would be made by in-school administrators with the support of their Superintendent of School Operations.



RECESS/ OUTDOOR SPACE/ PLAYGROUNDS

Schools may resume normal recess and playground schedules while emphasizing hand hygiene before and afterwards. Mask usage outside will be dependent on grade configurations, the ability to cohort and other local determinations.

Recess would be an opportunity for a mask break for students.

STUDENT ACCESS TO WATER

Water bottle filling stations are available at every school.

Water fountains have been disabled.

Students are asked to bring a reusable water bottle filled from home to school every day. This water bottle is for personal use and must not be shared with others.



DAYCARE AND PRESCHOOL/NURSERY

Daycare and Preschool/Nursery staff and parents are required to wear a mask when moving about the school.

BEFORE AND AFTER SCHOOL PROGRAMS

Staff and students in Before and After school programs are required to wear a mask.

FIRE AND LOCKDOWN DRILLS

The provincially required fire and lockdown drills will continue.

REGISTRATIONS

Student registrations will be accepted [online](#), or in person.

PICK UP & DROP OFF AT SCHOOL

Picking up and dropping off students outside of the building is encouraged, unless there is a need for the parent or caregiver to enter the school.

If parents or guardians must enter the school, they are required to prescreen for symptoms to ensure they are feeling well before entering the school.

Parents and caregivers must put on a mask and use hand sanitizer immediately upon entering the school. Disposable masks and hand sanitizer will be available.

SUBSTITUTE STAFF

Substitute staff will follow the existing school protocols and Public Health Orders while in a GSSD facility they are working in.

VISITORS TO THE SCHOOL

Visitors are permitted in schools. This includes external presenters or speakers and contractors attending to the school for facilities work.

Masks are required for all visitors while inside the school. This will include members of the Good Spirit Education Complex Team.

Visitors should prescreen for symptoms to ensure they feel well before entering the school. Visitors must put on a mask and use hand sanitizer immediately upon entering the school. Disposable masks and hand sanitizer will be available at the entrance.

SCHOOL COMMUNITY COUNCIL MEETINGS

School Community Council meetings can proceed in person or virtually. Schools will work with their school councils and Superintendent of School Operations to determine whether to hold in-person or virtual meetings. In person meetings must follow Division safety protocols.

STUDENT LED CONFERENCES

Student Led Conferences are to be held virtually, either by phone or video conference. It is recognized that in a virtual format, this may necessitate a more traditional approach as in a Parent/Teacher Interview.

As conferences require a high level of confidentiality, and this time is recognized as a work period in staff calendars, it would be an expectation that staff conduct their conferences while at school. Administrators may choose to have meetings scheduled during specific evenings or spread throughout the conference window.

The goal is that every student's parent/guardian receive at least one call from a homeroom or subject teacher; this is to be determined by school administration, based on local context. If it is determined that one teacher will make contact, the parent/guardian may request a call from additional teachers.

Refer to the [Student Led Conference Guide](#) for suggestions on how to structure the conversation with parents/guardians.

TRANSPORTATION

Everyone riding or boarding buses are required to wear a mask including students, the driver, school staff, parents/caregivers as required to assist a student, and any others as may be required to be on the bus. Transportation and the Student Services Team will work with students who have a medical accommodation to determine a plan for transportation.

The driver will have disposable back-up masks for students who forget to bring a mask.

Parents may need to make alternative arrangements for transportation if failure to wear a mask is an ongoing concern.

Bus services will not be made available to students who continue to object to wearing a mask without an accommodation.

Buses and other vehicles used to transport students are to be cleaned and sanitized regularly.



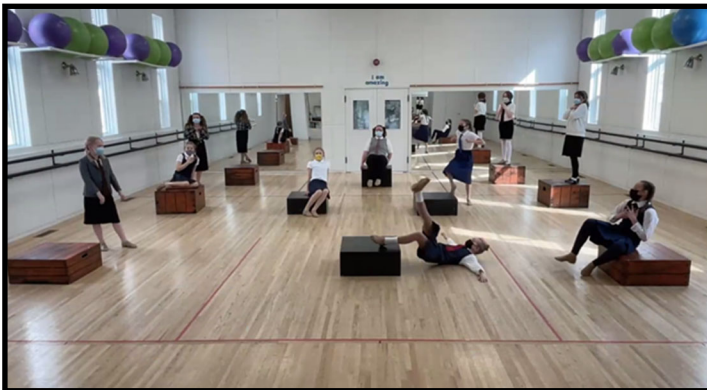
Curriculum, Instruction and Assessment

PHYSICAL EDUCATION

Masks are not required during the physical components of physical education classes. Masks may be used during the instructional components of the physical education classes, at the discretion of the teacher. This would only be appropriate if the students were in close proximity and stationary for long periods of time.

FIELD TRIPS

Off-site activities and field trips are permitted. Classes will be able to use busing.



PERFORMING ARTS/ BAND/ CHOIR

All choir students must wear a mask.

Band classes may be taught remotely or in physically distant environments. Band classes taught in person must include increased safety measures, including:

- one way entrance/exit
- With the exception of students playing wind instruments, all band students must wear a mask.
- Students are permitted to remove their mask to play a woodwind or brass instrument provided that they are spaced 3m apart.
- The conductor should maintain a minimum distance of four meters from performers.
- no sharing of instruments, printed music, pencils reeds, mouthpieces, etc.
- percussion section will be required to have their own mallets and must not be shared unless cleaned and disinfected between uses.
- Items that can't be disinfected such as sheet music must not be shared.
- Instruments should be cleaned and maintained at home or off site. A designated area can be established where onsite cleaning or maintenance is necessary, however the area must be used individually and cleaned/disinfected after each use.
- wipe down all stands, chairs, large percussion instruments after every class.
- safely dispose of all condensation from each instrument
- wear gloves when touching/fixing a student's instrument
- one row of flutes - in the front
- students will be required to wash/sanitize their hands after cleaning and putting their instruments away.

CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

All curricular and extracurricular activities will continue. This includes all performing arts, athletics, and in-school clubs.

Students who have deemed to be a close contact to a COVID-19 case, will not be able to participate in extra-curricular activities during the self-isolation period as outlined by Public Health. Exemptions will be made for fully vaccinated asymptomatic individuals. Proof of vaccination will be required.

OUT-OF-PROVINCE TRAVEL

Out-of-province trips will be determined based on public health direction at the time.

STAYING CONNECTED WHEN STUDENTS ARE ILL

If a child needs to stay home due to illness they will be able to access their classroom teacher's online platform and continue some of their learning at home. Once their isolation period has ended, they may return to in-person learning. Alternate arrangements will be made for students that do not have access to online platforms.

Note: Providing learning supports using online platform is not the same as online teaching and learning. This is not a replacement for in-class instruction.

GSSD DIGITAL LEARNING SCHOOL

GSSD offers online school for Grades 1-12. Visit [gssd.ca/school/DLS](https://www.gssd.ca/school/DLS) for more information.



Food and Nutrition Programs

FOOD BROUGHT FROM HOME

Students bringing their own food to school should use clean containers and bring their own utensils. Students should bring items for lunch that they can open unassisted to limit contact from others. Items such as reusable containers, juice box wrappers, and screw tops may cause problems for younger students.

Zero-waste lunch is preferred.

Food must not be shared with other students and should be stored with the student's belongings. Students must not share utensils, dishes, and water bottles or drink containers.

CLASSROOM MEALS AND SNACKS

Students are encouraged to go home for lunch when possible.

Students staying at school over the lunch break must eat in their classrooms at their desk or in a designated area. Schools with a lunchroom or cafeteria will determine how this space is best utilized.

This may include:

- Alternate groupings to reduce the number of people dining together at one time.
- Remove/rearrange dining tables to maintain physical distancing.
- Stagger meal service times to reduce the number of people present at any one time.

There will be no microwaves available for student use. No common food items (e.g., salt and pepper shakers, ketchup) will be used.

Noon-hour supervision will continue.

FOOD SERVICE PROGRAMS

(BREAKFAST PROGRAMS, CAFETERIA, HOT LUNCHES AND NUTRITION PROGRAMS)

Food preparation areas are only available to designated staff and volunteers.

Self-serve buffets will be replaced by pre-packaged meals or meals served by staff.

School-supplied food will be delivered directly to the classroom.

Utensils should be used to serve food items. Reusable utensils must be cleaned and sanitized after each use. Dispense cutlery, napkins, and other items to students rather than allowing them to pick up their own items.

Students are not allowed to participate in food preparation for any nutrition program with the exception of any curricular courses such as Commercial Cooking and Food Studies.

Any food contact surfaces, including dispensing equipment, must be disinfected with a product safe for food surfaces or immediately rinsed following disinfection. Garbage bins should be emptied frequently.

Facilities

DISINFECTION PROTOCOL

To support a safe environment for students, staff, and families, regular disinfection of surfaces that individuals regularly touch will be of high importance.



GSSD Return to School Plan

RETURN TO SCHOOL PLAN REVIEW

GSSD will review the current Return to School Handbook and the supporting documents with our Local Medical Health Officer (LMHO), Board of Education, Senior Leadership Team, and our community partners on a bi-weekly basis or as Public Health Orders evolve. GSSD and the LMHO will be mindful of local community transmission levels when making alterations to the handbook. GSSD will employ multiple means of communication to inform our stakeholders of any alterations to current safety measures.

Appendixes

APPENDIX A

RETURN TO EXTRA-CURRICULAR ACTIVITIES & SPORT

Please note that this appendix is a living document. As school begins and progresses the instructional and safety strategies in place may change depending on the severity of health-related events within school and community.

From the onset of back-to-school discussions, Good Spirit School Division (GSSD) has observed the value of extracurricular activities within the school setting. Extracurricular activities, including athletics, sport, arts, leadership, and interest clubs, provide students with rewarding experiences, avenues for personal wellness and a sense of belonging and school engagement. Last year, many students and staff members felt the loss of extracurricular activities.

The intention of this document is to provide a framework for GSSD schools to provide guidance and consistency so that extracurricular opportunities may be facilitated in a safe manner. This intent will be carried forward with a cautious, careful, and responsive approach that aligns with province, local and division COVID-19 response plans.

An overarching notion is for schools to adopt a cautious, scaled-back approach by “limiting and being conservative” with the long-term mindset that “we finish the season.”

GSSD guidelines for extracurricular activities and sport recognize the following:

- Anyone experiencing COVID-19 symptoms must remain home.
- Participation in extra-curricular activities is voluntary.
- A school's ability to provide extra-curricular activities is dependent upon the availability of staff members and coaches.
- Schools will regularly review their procedures and make any necessary adjustments to align with the current GSSD COVID-19 response plans and Public Health Orders.
- Schools will require all student participants, officials, spectators, and guests to sign in. This effort will assist contact tracing if required.
- Schools will communicate with spectators and participants and plan with COVID responsiveness (ie. masking requirements, physical distancing, entrance plans for spectators, hand hygiene, stay home if unwell).
- When spectators are allowed to attend extra-curricular events, they adhere to practices as per the current GSSD COVID-19 response plans and any applicable Public Health Orders, including wearing a non-medical mask. Clothing items such as bandanas, gaiters, scarves or other articles of clothing are not considered to be a non-medical grade masks.
- Schools may limit or exclude spectators attending extra-curricular activities based on current GSSD COVID-19 response plans and Public Health Orders.
- Sharing of any equipment should be minimized, and it is recommended that equipment is sanitized between use by participants as per current GSSD COVID-19 response plans. When multiple balls can be used, adopt this practice.
- Hand sanitizer should be available before, during and after extra-curricular activities. It is recommended that sanitizer be available for the home team, the visiting team and the officials table.
- Officials within ECDA should be utilized first. If supply cannot be met, external officials may be utilized.
- Students participating in extra-curricular programming are to complete and return GSSD Activity Participation Waiver Forms (available at the school).
- In the event, a participant reports a positive case of COVID-19 within a group, all activity should stop. Reporting is carried out with supervisors. The group will wait for further direction and orders.
- Extra-curricular activities can be withdrawn at any time by GSSD upon consultation with Local Health Medical Officer or Public Health Orders.

GSSD EXTRA-CURRICULAR ACTIVITIES PARAMETERS

Non-Sport Extra-curricular Activities Guidelines:

- Promote participation outdoors whenever possible.
- All curricular and extra-curricular clubs including music/band/fine arts/cooking clubs are allowed and are to follow all restrictions as per current GSSD COVID-19 response plans and any applicable Public Health Orders.
- Masks may be required for participants involved in programming situated indoors in accordance with any masking requirements as per current GSSD COVID-19 response plans. Participants are to adhere to any masking expectations from the school divisions as part of their participation.
- Throughout activities, all COVID-19 safe practices are promoted, including using cohorts when possible, supporting regular washing and sanitizing of hands, utilizing as much physical spacing as possible, and respecting those individuals who may even mask outside of the Public Health Order.
- It is recommended that shared resources be sanitized between use. Consider multiple resources.
- Attendance is to be recorded for each activity. Extra-curricular attendance records are to be stored at the school office for potential contact tracing purposes.

Sport-related Extra-curricular Activities Guidelines:

- Participants (not during play), coaches & officials will adhere to any masking requirements as part of their participation.
- Coaches will limit the sharing of materials and equipment within practices & games.
- Participants will have their own personal water bottles, which are not to be shared.
- Spectators are encouraged to attend school sport events, when allowed, in accordance with the current GSSD COVID-19 response plans. ***No spectator will attend an extra-curricular event if feeling unwell.***
- Each school will keep a record of participants and spectators involved in extra-curricular events. This record will be stored at the school office if contact tracing is required.
- Transportation is available for extra-curricular sports, including bussing, 15-passenger vans and individual travel. All current transportation restrictions as per current GSSD COVID-19 response plans require masking by all passengers. When individual travel is arranged via private vehicles, schools will adhere to GSSD's administrative procedure: [AP 552 Transportation of Students in Private Vehicles](#).
- ECDA member schools will adhere to any rule adaptations and accommodations as facilitated and communicated by Athletics Director, who will act as a liaison for ECDA and SHSAA.
- If required, ECDA member schools will adhere to any geographic guidelines and restrictions. Such guidelines will be determined by the Athletics Director and the Superintendent in charge of Athletics, and they will align with current GSSD COVID-19 response plans
- High schools opting in for SHSAA sanctioned play will register their teams in ExNet <https://www.shsaa.ca/> and follow the SHSAA season of play schedule.

Return to Extra-curricular Activities & Sport Participation Phases

All provincial COVID-19 related guidelines take priority over the following proposed phases. The final implementation guidelines will be determined by the Director of Education or designate. The progress through the five phases will be made in consultation with the Athletics Director, ECDA and the Local Medical Health Officer.

The short-term approach will be “limit and be conservative” with the long-term mindset that “we finish the season.”

| | PHASE 1 | PHASE 2 | PHASE 3 | PHASE 4 | PHASE 5 |
|---|--|---|---|--|---|
| | Extracurricular Activities Suspended | Practice Only & Intra School | Inter-Divisional | Full Return with Restrictions | Full Return No Restrictions |
| Focus: Skills or Competition Games vs Tournament Guidelines | No extracurricular activities or sport competition or practice. | Competition & Practice within Schools only. Teams may function. Priority on team-based skill development. | Competition allowed between schools within the ECDA. Schools can host & attend multiple games & tournaments within ECDA. | Competition allowed outside the boundaries of the ECDA for competition. Schools can host & attend multi school tournaments with participants from across the province. | Competition allowed outside the boundaries of the ECDA for competition. Schools can host & attend multi school tournaments. |
| Games vs Tournament Guidelines | No extracurricular activities or sport competition or practice. | No games or tournament play | Teams should consider an exhibition game over tournament play. Tournaments cannot exceed 4 teams without consultation with Principal and Superintendent. Restrictions may apply to the number of participating teams and athletes. E.g., Volleyball vs. Cross Country | Teams should consider an exhibition game over tournament play. Tournaments with fewer teams present lower risks. Tournament organization or participation cannot exceed 10 teams without consultation with Principal and Superintendent. | No Restrictions |
| Schedule Frequency Overnight? | No extracurricular activities or sport competition or practice. | No Overnight Stays | No Overnight Stays | Overnight Stays may be considered through application with existing forms. Decision to be made by School Principal & Superintendent. | No Restrictions |
| Mask Usage by Athletes | No extracurricular activities or sport competition or practice. | Masks required are always required. | Indoor: Only active participants are exempt from masks. Bench players and coaches are required to wear a mask. Outdoor: Masks must be worn when physical distancing is not possible. | Indoor: Only active participants are exempt from masks. Bench players and coaches are required to wear a mask. Outdoor: Masks must be worn when physical distancing is not possible. | No Masks Required |
| Record of Attendance | No extracurricular activities or sport competition or practice. | Host records all participants, coaches & officials. | Host records all participants, coaches, officials, and spectators. | Host records all participants, coaches, officials, and spectators. | No Record of Attendance Required |
| Spectators | No extracurricular activities or sport competition or practice. | No spectators permitted. | INDOORS: Non-medical masks will continue to be worn by all indoor spectators. INDOORS: Non-competing athletes are considered spectators & must mask, OUTDOORS: Spectators are encouraged to wear a mask and physically distant themselves. | INDOORS: Non-medical masks will continue to be worn by all indoor spectators. INDOORS: Non-competing athletes are considered spectators & must mask. OUTDOORS: Spectators are encouraged to wear a mask and physically distant themselves. | No masks required. |
| Sport Specific Considerations | No extracurricular activities or sport competition or practice. | No joint sponsorship agreements allowed. | Joint sponsorship agreements allowed. Games are limited to the use of officials within ECDA. | Joint sponsorship agreements allowed. Officials within ECDA are promoted whenever possible. | Joint sponsorship agreements allowed. |
| Waiver | No extracurricular activities or sport competition or practice. | Waiver must be complete, collected and stored in the school. | Waiver must be complete, collected and stored in the school | Waiver must be completed, collected and stored in the school | No waiver required. |
| | At all times, provincial health orders and the GSSD response plan will take precedence. Provincial protocols for sport or activities must be followed (i.e. SHSAA, Provincial Sport Governing Bodies). All K-12 sport activities are to follow SHSAA start dates and safety guidelines (www.shsaa.ca). | | | | |

CURRENT PHASE
Sept 17 2021

Extra-Curricular Activities and COVID-19

Updated: January 6, 2022

The best way to protect the extra-curricular privileges of all students and schools is to be fully vaccinated!

Our school divisions require all students and staff members to identify if they have been deemed a **"close contact"** by the SHA or other medical personnel.

SYMPTOMATIC: INDIVIDUAL IS SHOWING SIGNS OR SYMPTOMS OF COVID-19

ASYMPTOMATIC: INDIVIDUAL IS NOT SHOWING SIGNS OR SYMPTOMS OF COVID-19

A "FULLY VACCINATED" INDIVIDUAL IS ONE WHO HAS RECEIVED THE SECOND DOSE OF A TWO-DOSE COVID-19 IMMUNIZATION SERIES AND COMPLETED THE 14+ DAYS OF WAITING.

A "CLOSE CONTACT" MEANS THE INDIVIDUAL WAS WITHIN 2 METERS OR OCCUPIED THE SAME INDOOR SPACE FOR 15+ MINUTES, HAD DIRECT CONTACT WITH INFECTIOUS BODILY FLUIDS INCLUDING COUGH OR SNEEZE, OR SHARED DIRECT CARE OR PHYSICAL CONTACT WITH AN INDIVIDUAL WITH COVID-19.

Scenario A:

Student A is deemed a close contact, is fully vaccinated and is asymptomatic. Student A shares evidence of vaccination to the Supervisor. The student will be **allowed to participate** in extra-curricular activities. Student may attend school.

Scenario B:

Student B is deemed a close contact, is fully vaccinated, is symptomatic and showing signs of COVID-19. The student will **not be allowed to participate** in extra-curricular activities until symptoms cease for 48 hours or a negative test result is provided. Student should not be at school.

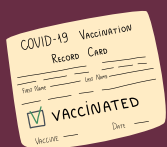
Scenario C:

Student C is deemed a close contact and is not vaccinated. Regardless of symptomatic or asymptomatic, the student **cannot participate in extra-curricular activities** until the 10-day isolation is complete and is not showing signs of COVID-19. As long as the close contact is not within the student's home, student may attend school.

Scenario D:

Student D receives a positive test for COVID-19. The student **cannot participate in extra-curricular activities** during the 5-day isolation period, if fully vaccinated, or 10 days, if unvaccinated or partially vaccinated, or 48 hours after symptoms have ended, whichever is later. Student should not be at school.

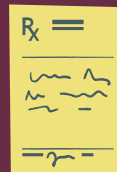
IF AN INDIVIDUAL IS UNABLE OR DOES NOT WANT TO PROVIDE PROOF OF VACCINATION THEN THEY MUST BE TREATED AS IF THEY ARE NOT FULLY VACCINATED. ACCEPTED PROOF INCLUDES THE FOLLOWING:
STAFF MEMBERS DO NOT AND SHOULD NOT RETAIN A COPY OF VACCINATION PROOF.



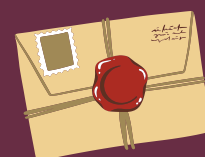
Copy of card shared at vaccination appointment



Copy of printout from MySaskHealth Record

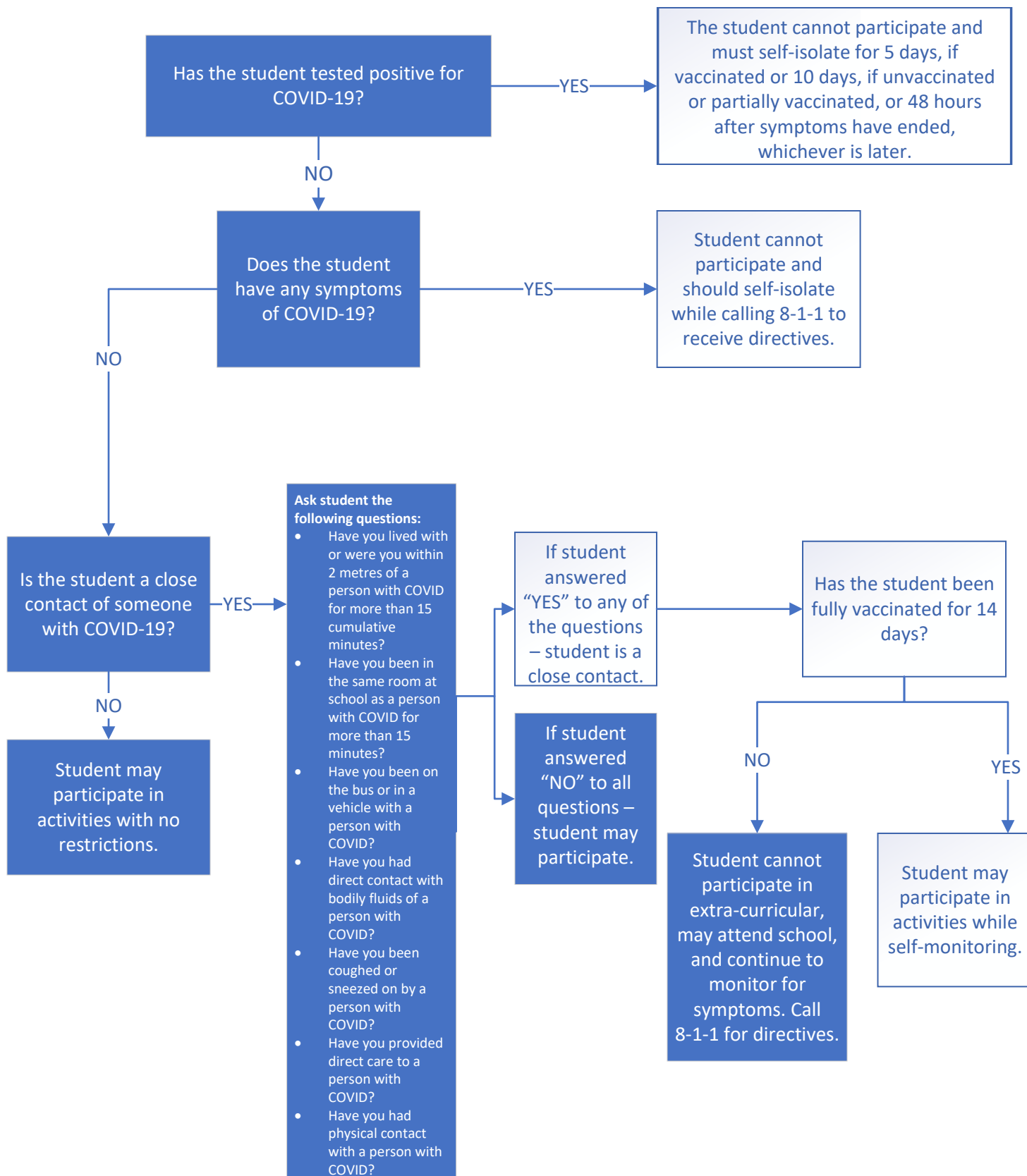


Letter from Doctor or Pharmacist



Letter from Saskatchewan Health Authority

CHECKLIST FOR SUPERVISORS AND STUDENTS PARTICIPATING IN EXTRA-CURRICULAR



APPENDIX B

PRACTICAL APPLIED ARTS

We realize that all schools that supply PAA programming are set up differently. These are general guidelines that may have to be adjusted to accommodate individual school Lab setups.

When physical distancing cannot be maintained in PAA classrooms masks are recommended, but *not mandatory* for grade 7-12 students.

Food Studies:

- Food preparation should only be conducted by students as part of a curricular class such as Food Studies 10-30 or a grade 7-9 PAA module, where safety risks are mitigated by food safety instruction, routine hand-hygiene practices, and the sanitization of food preparation equipment and spaces between student cohorts/sections.
- If food preparation is allowed at any level, industry-standard according to current COVID-19 regulations should be followed see [Restaurant Guidelines](#).

From Education Institution Guidelines:

Nutrition Programs

- Proper hand hygiene must be practiced before and after eating.
- School-supplied food should be delivered directly to the classroom or designated cafeterias. Students should eat lunches in their classrooms or designated cafeterias with recommended safety measures such as table distancing in place.
- No self-serve or buffet-style meal service. Food should be served in individual portions to each student by designated staff members, including all condiments. (No multi-use condiment containers such as ketchup bottles and salt and pepper shakers are to be used or provided on tables. Instead, use individual condiment packages to eliminate multi-touch surfaces while eating.)
- Utensils should be used to serve food items. Reusable utensils must be cleaned and sanitized after each use.
- Food from home must not be shared with other students and should be stored with the student's belongings.
- Students are not allowed to participate in food preparation other than during curricular studies.

Automotive/Construction/Autobody

- Designate student entry and exit locations based on local context.
- Students must wash or sanitize hands before lab entry and before exit.
- Tools must be disinfected between uses.
- The teacher will guide students in the disinfecting procedures as part of the cleanup routine.
- These guidelines are flexible. Circumstances may change during the school year.
- Eyewear must be worn at all times. It is preferable that students provide their own eyewear. Shared eyewear must be disinfected between uses.

PRACTICAL APPLIED ARTS Continued...

Automotive/Construction/Autobody

- Designate student entry and exit locations based on local context.
- Students must wash or sanitize hands before lab entry and before exit.
- Tools must be disinfected between uses.
- The teacher will guide students in the disinfecting procedures as part of the cleanup routine.
- These guidelines are flexible. Circumstances may change during the school year.
- Eyewear must be worn at all times. It is preferable that students provide their own eyewear. Shared eyewear must be disinfected between uses.

Welding

- Designate student entry and exit locations based on local context.
- Wash or sanitize hands before lab entry and before exit.
- Level 10, 20, and 30 welding students *are encouraged to supply their own shop specific PPE*, such as safety glasses, coveralls, boots, gloves, aprons, welding helmets, and leathers.
- If the students are to use school-supplied shop specific PPE, they would have to be thoroughly disinfected after each use.
- Based on students needs, school helmets could be lent out for the duration of the course. This would be up to the instructor, who would know the student's circumstances.
- Masking could be suggested during close contact demonstrations or welding demonstrations could be done via training videos where a close-up view of the welding process is provided. Videos are currently in production.
- All standard shop equipment that is used by the students requires that all touchpoints be disinfected after each use, (e.g., pedestal grinders, saws, plasma torch, welders, oxy torches, and regulators.)
- School should consider supplying shop specific PPE for students in survey courses because of the short nature of those sections.

Machining

- Designate student entry and exit locations based on local context.
- Wash or sanitize hands before lab entry and before exit.
- If the equipment is positioned back-to-back, plexiglass barriers may be set up between the equipment.
- Equipment that is assigned to students for the duration of the class must be thoroughly disinfected at the end of each class or between each student's use.
- All hand tools and touch points must be disinfected at the end of each class.

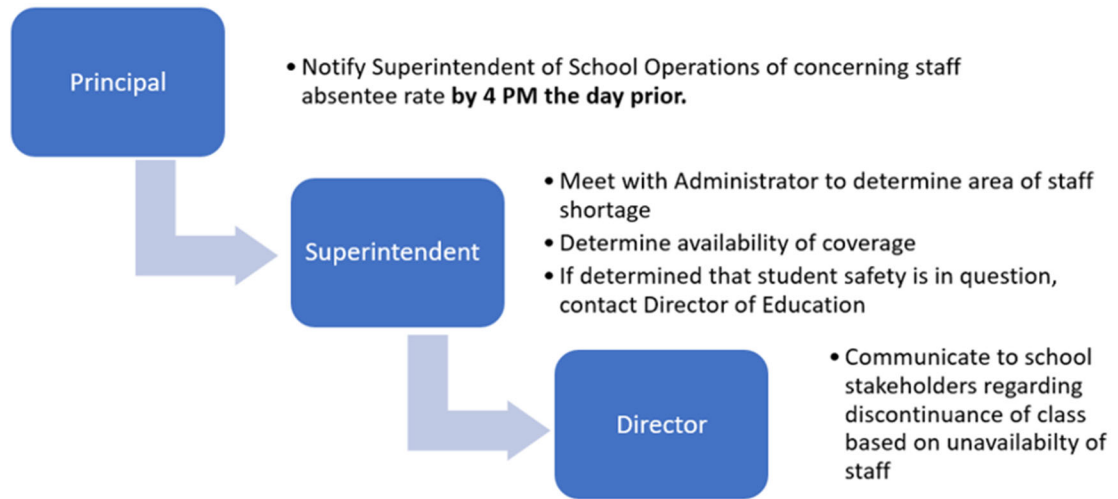
APPENDIX C

COVID-19 Case Management Process

1. School is notified of a positive case by parent/guardian or staff member.
2. Administrator, or designate, documents the positive case in the school specific tracking document.
3. In the case of a staff shortage, Administrator will contact the Superintendent of School Operations to determine next steps. Refer to the GSSD Staff Shortage Process Due to COVID-19 graphic.
4. Administrator, or designate, sends an email notification to heather.morris@gssd.ca of the positive case.
 - a. Division will determine if additional steps need to be taken, including school/class/bus cancellation.
 - b. Division will engage in conversation with Public Health to determine whether an outbreak may be declared.
 - i. An outbreak will be investigated by the Local Medical Health Officer when there are three or more cases connected to a classroom/cohort and will also be investigated if school attendance drops by 10%.
 1. Administrative Assistants are required to enter a comment (**COVID-19 positive**) while resolving an attendance incident for the student in Edsby.
 2. Division will export and review a daily attendance report for each school.
5. Administrator notifies families and staff of the positive case using the school letter template provided by the Province. Ensure that the individual's name is not identified in the letter to protect privacy.
 - a. Email a copy of the letter to Heather.Morris@gssd.ca.
6. If the case is a bus student, Division will send the letter template provided by the school to bus families.
7. In the event that a staff member is the positive case or a close contact, refer to the Should You Be At Work document.

NOTE: Refer to the Case Management: Positive Rapid Antigen Testing Results and the Saskatchewan Schools: Student Close Contact Protocol flowcharts, below, for isolation requirements.

GSSD Staff Shortage Process Due to COVID-19



Student safety & well-being is at the core of decision making for GSSD. Insufficient number of staff to meet student needs and ensure their safety will be determined on a case-by-case basis.

Student Close Contact Protocol

Province-wide mask mandate applies to all students.

